

# Board of Works and Safety

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July 16, 2024

6:00 P. M.

## *Minutes*

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### *Call to Order: Mayor Sam Craig*

**The Board of Public Works and Safety** met on July 16, 2024, at StoneGate Arts & Education Center, 931 15<sup>th</sup> Street for Regular Meeting. Mayor Craig presided and called the meeting to order at 6:00 P.M.

#### *Members Present:*

- Mayor Samuel Craig
- Judy Carlisle
- Charlene Hall

#### **Reading of Minutes**

June 18, 2024-Regular Meeting

June 25, 2024-Special Meeting

- ❖ Charlene Hall made the motion to approve the minutes,
- ❖ Judy Carlisle seconded the motion.

*All votes were in favor, No one opposed, Approved.*

#### *New Business:*

##### **1. Request Acceptance of 2024 TASC Preventative Maintenance Plan-Dennis Parsley-Melanie Hacker**

- Melanie Hacker stated that INDOT requires the city update the Annual Preventative Plan.
- The only changes are to add an annual wheelchair ramp inspection and to change the wrecker services from Mikels Service to Blands Wrecker Service and Jackson's Heavy Haul.

- ❖ Judy Carlisle made the motion to approve the plan as presented.

- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

## **2. Request Acceptance of Minor Subdivision for Jerry Wykoff-Brandon Woodward**

- Brandon Woodward stated this is a request from Jerry Wykoff for a minor subdivision of the property located at 1756 25<sup>th</sup> Street. Jerry is requesting to subdivide the lot into two separate parcels.
- On June 11 a preliminary hearing was held with the Planning Commission for the request which was approved and moved to a public hearing.
- Prior to the public hearing all public notices were sent out to adjoining property owners and advertised.
- On July 9<sup>th</sup> a public hearing was held with the Planning Commission for the request. With no issues or concerns the board approved the request to be moved to the Board of Works for final approval.
- Brandon Woodward now asks the board to approve the minor subdivision of 1756 25<sup>th</sup> Street into two separate parcels.

- ❖ Charlene Hall made the motion to approve the minor subdivision as requested.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

## **3. Request Acceptance of Settlement and Release Agreement Entered Into by City of Bedford and American Zurich Insurance Co.-Monon Depot 1221 J Street.**

- Attorney Greg Pittman explained that the Monon Depot was destroyed by fire in September 2023.
- The property was owned by BUEA, but the city held the insurance.
- The insurance policy was for replacement cost, but the property has been unoccupied for several years.
- To reach a resolution, the property was valued at \$181,533.56 which BUEA agreed to at a meeting.
- The settlement and release agreement will release Zurich of any additional costs.

- ❖ Judy Carlisle made the motion to approve the settlement agreement.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**4. Request Approval and Acceptance of Memorandum of Understanding Between City of Bedford Transit Authority of Stone City (TASC) and Hoosier Uplands Economic Development Corporation-Limestone Edge Senior Housing Residents-Mayor Craig**

- Mayor Craig presented a Memorandum of Understanding between the city/ Transit Authority and Hoosier Uplands. The transit director approved the document.
  - Limestone Edge is a planned community that Hoosier Uplands is developing and a requirement for the application, is for public transportation to be available to its residents.
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- ❖ Charlene Hall made the motion to approve the memorandum of understanding as presented.
  - ❖ Judy Carlisle seconded the motion.
  - ❖ *All votes were in favor, No one opposed, Approved.*

**5. Request Approval and Acceptance of Employee Leave of Absence-Denise Henderson**

- Denise Henderson explained that by ordinance an employee can request a leave of absence for medical purposes.
  - As standard procedure, it must be approved by the Board of Works
  - She requested the board approve a leave of absence for an employee in the TASC Department.
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- ❖ Judy Carlisle made the motion to approve the leave of absence.
  - ❖ Charlene Hall seconded the motion.
  - ❖ *All votes were in favor, No one opposed, Approved.*

**6. Request Approval of I Street Parking in Front of St. Vincent de Paul Catholic Church-1723 I Street-Mark Coressel (Business Manager, St. Vincent de Paul Church & School.**

- Chief Terry Moore stated that he received a letter addressing parking issues at the St. Vincent de Paul Church.
- There is an apartment building across the street from the church that has no off-street parking. The apartment residents parking in front of the church has caused an issue for the church.
- There had been a yellow restricted 42-foot area in front of the church, but the city only allows for 15 feet.
- The church is requesting restricted parking for church events from 6:00 am to 6:00 pm daily Monday to Sunday.

- Mark Coressel explained that the requested parking restrictions are needed to allow for funerals, weddings, ADA drop offs and masses at the church.
- ❖ Charlene Hall made the motion to approve the restricted parking as presented and send it to the council for their approval.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**7. Request Acceptance of Quote for Electrical Work at City Hall and Old Police Station-Brandon Woodward**

- R& H Electric LLC-\$2,835.50
- DEQ Inc-\$4,136.00
- KJE Electric LLC-\$6,475.00.
- Brandon Woodward stated that he obtained three quotes for electrical work for the old police station. Duke Energy is wanting the electrical wires to the building to be underground.
- The city must complete moving some of the electrical wires.
- The scope of work was sent to all three vendors.
- He recommended the board accept the quote from R&H Electric for the lowest bid.
- Mayor Craig stated that the quote has tax included and the correct quote without the tax is \$2,650.
- ❖ Judy Carlisle made the motion to approve the quote from R&H Electric LLC.
- ❖ Charlene Hall seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**8. Request Acceptance of Indiana Homeland Security Grant Agreement-Painting of Fire Training Tower-Chief Luke Pinnick, Ashlynn Bender**

- Chief Luke Pinnick stated that in January the department applied for a grant to paint the fire training building and they were awarded the grant.
- It is a reimbursable grant and asked the board to approve the grant.
- The grant has been reviewed by the attorney and clerk-treasurer.
- ❖ Charlene Hall made the motion to approve the grant agreement.
- ❖ Judy Carlisle seconded the motion.
- ❖ *All votes were in favor, No one opposed, Approved.*

**14. Approval to Sign Claims**

- ❖ Judy Carlisle made the motion to approve the claims,
- ❖ Charlene Hall seconded the motion,

*All votes were in favor, No one opposed, Approved.*

**15. Discussion- None**

**16. Adjourn**

- ❖ Charlene Hall made the motion to adjourn,
- ❖ Judy Carlisle seconded the motion,
- ❖ *All votes were in favor, No one Opposed, Passed, Meeting Adjourned*

**Board of Works & Safety 2024**

• *Samuel J. Craig, Mayor* \_\_\_\_\_

• *Judy Carlisle* \_\_\_\_\_

• *Charlene Hall* \_\_\_\_\_

*Attest: Billie Tumeey* \_\_\_\_\_